

FY 25-26 Faculty Research Allocation Program (FRAP) Application

- Tenured Prof./ Prof. of Prof. Practice Non-Tenured Prof. (Assoc. & Asst.)/ Prof. of Prof. Practice (Assoc. & Asst.) Senior Lecturer Lecturer (renewable)/ Lecturer (1-year)

FRAP FY26 runs from July 01, 2025 - May 31, 2026

July-September 2025 hires, please submit this form by December 31, 2025/January 2026 hires, please submit by March 31, 2026

Project Title/ Research Description (must complete):

Section I: Travel Expenses (conference, meetings and research trips only)



- Air/Train/Car Rental/Taxi/Car service
- Parking/tolls/gas
- Hotel rooms
- Meals
- Registration fees

Section II: Manuscript Preparation



- Books
- Office Supplies
- Membership fees
- Shipping
- Publication
- Research Assistant
- Printing Services
- Copyright
- Other

Section III: Equipment & Furniture Purchases

(One-year appointments are **NOT ELIGIBLE** for equipment/furniture purchases)



- Computer (laptop or desktop)
- Printer/Scanner
- Peripherals
- Tablets
- Mobile phone
- File Cabinet
- Bookcase
- Chair
- Desk

NOTE: IN ORDER TO CONFORM TO IRS POLICY, ALL EQUIPMENT & FURNITURE PURCHASED IS CONSIDERED UNIVERSITY PROPERTY.

Section IV: Science Research Group Lab Faculty ONLY

***NOTE: Pre-Approval required for Science Research Group Lab expenses. Please email Kathy Maqsudi at km3052@columbia.edu**



For expenses that support research lab activity, please provide a description below:

NEW FOR FY 26 - Childcare for Research Program

Please see the section in the FRAP Program Guidelines regarding the specifics of this new program option. Faculty who meet the program's eligibility criteria, including having at least one child who will be 12 or younger during the period of their research, may now request to use up to \$1,500 (subject to tax and fringe) of their research to cover childcare costs related to conference or research travel at the time of their FRAP funding activation. **THESE ARE NOT ADDITIONAL FUNDS TO YOUR FRAP ALLOCATION. IF SELECTED, THE FUNDS SET ASIDE FOR THIS PAYMENT MAY NOT BE RETURNED TO YOUR FRAP CARD/BALANCE IF THEY GO UNUSED DURING THE FISCAL YEAR.**

FRAP FY26 amount requested: _____ (up to \$1,500)

Printed Name

Faculty Signature

Department

Date

By signing this document, I endorse this request and certify that I have read the FRAP Program guidelines. These expenses will be strictly related to my research and in accordance with the policies of this program.

Arts & Sciences Approval:

Kathy Maqsudi

Date